



HASTINGS & DISTRICT OBEDIENCE DOG CLUB, INC.

PO BOX 444 HASTINGS VIC, 3915

ABN 44 609 296 770

(Affiliated with the VCA A0016890F)

**NOTICE OF ANNUAL GENERAL MEETING
TO BE HELD AT 7.00PM
MONDAY 15th AUGUST 2016**

**IN THE COMMUNITY MEETING ROOM
WESTERNPORT SECONDARY COLLEGE**

AGENDA

1. Apologies
2. Confirmation of the Minutes of the AGM held on August 17th 2015
3. Appointment of Returning Officer and 2 Scrutineers
4. President's Report
5. Treasurer's Report and Balance Sheet for Financial Year 2015/2016
6. Appointment of Auditor for Financial Year 2016/2017
7. Confirmation of Life Members
8. Declaration of Committee positions vacant
9. Election of Office Bearers and Committee Members
10. Notices of Motion as per Section C of this notice
11. Close of AGM

THE FOLLOWING POSITIONS WILL BE DECLARED VACANT

1. President
2. Vice President
3. Secretary
4. Treasurer

5. Membership Officer
6. Training Coordinator
7. Grounds Manager
8. Newsletter Editor

The Public Officer will be incorporated into one of the above positions.

ELECTION OF OFFICERS AND COMMITTEE

Nomination of candidates for election as Officers of the Club or as Ordinary Members of the Committee;

- A. Shall be made in writing, signed by one member of the Club and accompanied by the written consent of the nominee. Written consent is signified by the nominee in the space provided on the Nomination Form; and
- B. Shall be delivered to the Secretary of the Club not less than 21 days prior to the date fixed for the holding of the Annual General Meeting.

NOTICES OF MOTION

- C. Any notice of a motion to be placed on the Agenda for discussion at the Annual General Meeting shall be delivered to the Club Secretary not less than 21 days before the date fixed for the Annual General Meeting.

ELIGIBILITY TO VOTE

- D. A member is not entitled to vote at any General Meeting unless all monies due and payable by him/her to the Club in respect of the current financial year have been paid.

- E. Members are required to have been financial for a minimum period of three (3) months prior to the end of the financial year ending June 30th 2015 in order to be entitled to vote.

POSTAL VOTES

- F. Members eligible to vote may apply for a postal vote. Applications for a postal vote must be lodged with the Secretary 14 days prior to the Annual General Meeting. Completed ballot papers must be returned in an envelope marked "Ballot Papers".



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NOMINATION FORM FOR OFFICE BEARERS AND COMMITTEE MEMBERS

(PLEASE PRINT)

I desire to nominate: _____

For the position of: _____

Proposing Member: _____

Signature of Proposer: _____

Signature of Nominee: _____

Date; ____/____/____

Return to:

The Secretary,

Hastings and District Obedience Dog Club, Inc.

PO Box 444

Hastings, VIC, 3915